School of Medicine
Cardiff University

Admissions Policy for Undergraduate courses in Medicine

2015/16

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1. Introduction

This policy document provides information on admissions requirements, selection policies and procedures for undergraduate medical courses in Cardiff University’s School of Medicine for 2015 entry.

Further details of the course can be found in the Undergraduate Prospectus, which can be located at http://www.cardiff.ac.uk/for/prospective/ug/prospectus

2. Aims

Cardiff University’s School of Medicine Admissions Policy has been implemented to ensure that the School admits students of the highest quality who can benefit from the educational experiences provided by the course. This policy has been written to support the aims of the undergraduate medical curriculum

“to produce, attract and retain the best doctors for Wales and the UK”

and to enable the University to meet the strategic objectives contained within its Learning Teaching and Assessment (LTA) Strategy

"to recruit and retain students of the highest quality irrespective of background who can meet the challenges of the University’s education and research environment”.

The Admissions Policy is intended to ensure that in meeting these aims the process of student selection is objective, transparent, open, fair and free from discrimination of any kind. It is reviewed annually at the start of the admissions cycle and will not normally be changed thereafter during that cycle.

The Policy has been written in line with UCAS guidelines and recommendations outlined in the Admissions to Higher Education Review “Fair Admissions to Higher Education: Recommendations for Good Practice” (the Schwartz Report, 2004)

Outcome of the course

At the end of the undergraduate course you will receive your MBBCh. degree, which is a primary medical qualification (PMQ). Holding a PMQ entitles you to provisional registration with the General Medical Council, subject only to its acceptance that there are no Fitness to Practise concerns that need consideration. Provisionally registered doctors can only practise in approved Foundation Year 1 posts: the law does not allow provisionally registered doctors to undertake any other type of work.

To obtain a Foundation Year 1 post you will need to apply during the final year of your undergraduate course through the UK Foundation Programme Office selection scheme, which allocates these posts to graduates on a competitive basis. So far, all suitably qualified UK graduates have found a place on the Foundation Year 1 programme, but this cannot be guaranteed, for instance if there were to be an increased number of competitive applications from non-UK graduates.

Successful completion of the Foundation Year 1 programme is normally achieved within 12 months and is marked by the award of a Certificate of Experience. You will then be eligible to apply for full registration with the General Medical Council. You need full registration with
a licence to practise for unsupervised medical practice in the NHS or private practice in the UK.

Although this information is currently correct, students need to be aware that regulations in this area may change from time to time.

The Policy is available in different formats on request.

3. **Equal Opportunities Statement**

Selection is bound by the University’s Policy on Equality and Diversity, which can be found at [www.cardiff.ac.uk](http://www.cardiff.ac.uk).

Cardiff University aims to create an environment that respects the diversity of staff, students and other stakeholders in the University’s community and enables them to achieve their full potential, to contribute fully, and to derive maximum benefit and enjoyment from their involvement in the life of the University. It also aims to ensure that no prospective or current student is treated less favourably on the grounds of age, race, gender, ethnic origin, religion/belief, sexual orientation or disability.

The University is committed to the principle of equality of opportunity for all staff and students and to providing an environment where respect is shown to all and where individual employees and students are valued and supported in achieving their full potential. The University believes that an inclusive approach benefits all and enables everyone to contribute appropriately to our society.

The University aims to ensure equality of opportunity for all applicants whose applications have met the closing date of the 15th of October 2014 and to create conditions whereby students are considered solely on the basis of their academic achievement, ability and potential. It acknowledges the need to remove barriers to the recruitment, retention, and advancement of talented students and staff from historically excluded populations who are currently under-represented. Applications from disabled people are welcomed but disabled applicants are strongly advised to contact the Admissions Officer for guidance prior to submitting an application and to declare the details on their application form. Decision making on fitness to practice is entirely separate from the academic and non-academic selection process.

In considering applications from disabled individuals the School will follow the advisory guidelines “Gateways to the Professions” published by the General Medical Council on its website at [www.gmc-uk.org](http://www.gmc-uk.org). While a disability need not be a bar to becoming a doctor, the School has a responsibility to make sure that every applicant can achieve the core competencies of the course and fulfil the demands of professional practice as a newly qualified doctor. These include the ability to communicate clearly, sensitively and effectively, to undertake full physical examination of patients, and to perform certain practical skills. There is also an obligation on applicants to ensure they do not proceed into a career for which they may not be suited.

Applicants who are invited for interview will be sent an “Interview Special Requirements form” which they will be required to complete and return in advance of their interview date, this is to allow Admissions to provide the necessary support as required. Applicants receiving an offer will be contacted by the University’s Disability Support Service to discuss support that may be required during the course.
Diversity of background among Cardiff’s medical students is encouraged and all selection decisions are made strictly on the basis of merit and on the applicant’s ability to meet the academic and non-academic criteria described in this document.

As part of its widening access agenda, Cardiff University’s Medical School will continue with its use of contextual data. This will assess the achievement of a candidate in the context of opportunity related to a candidate’s education and socioeconomic background.

Selection for a medical qualification implies selection for the medical profession and all applicants must have the potential to fulfil the duties of a medical student and subsequently of a doctor as outlined by the General Medical Council (GMC) in their guidance documents ‘Medical Students: Professional Behaviour and Fitness to Practise’ and ‘Good Medical Practice’ (www.gmc-uk.org). The responsibility for decisions regarding registration is however that of the General Medical Council.

The Medical School monitors carefully, and on a regular basis, the selection process to ensure that applicants are not disadvantaged in any way. People involved with admissions are drawn from a wide variety of backgrounds, are aware of the University’s policies on Equality and Diversity, the relevant legislation and receive appropriate training in these areas.

4. Programmes

a. A100 Programme (5 years)

This is the conventional 5-year programme leading to the MBBCh degree. For the 2015 intake we expect there to be approximately 284 places for home and EU students, including graduate/mature applicants, and approximately 25 for international students.

b. A104 Foundation Programme (6 years)

This Foundation programme is designed for applicants who have demonstrated a high academic potential but who do not meet the specific subject requirements for entry to the five year medical programme, e.g. those who have followed GCE Advanced level courses (or equivalent) in non-science subjects or a combination including no more than one of Biology, Chemistry or Physics. This Foundation Year is also appropriate for those students with high academic potential but who do not have the depth of subject specialism associated with GCE A2 Levels. It is not intended for applicants who have taken but failed to achieve the necessary grades in subjects required for entry into the A100 Programme. The A104 Programme has a modular structure in which students pursue twelve modules. Studies normally centre on Chemistry, the Biological Sciences, and Mathematics, with opportunities to observe clinical practice, but may vary according to the student’s prior qualifications. For 2015 intake there are expected to be 16 places.

C. A101 Accelerated Medicine Programme

This is a specific, accelerated four year programme for applicants who are currently enrolled on one of Cardiff University’s officiated feeder streams only.

These have been developed as part of Cardiff University’s commitment to widening access to Medicine and include:
A small number of selected students who have graduated from these programmes with a first or upper second class honours degree will enter the second year of the five year A100 Medical programme.

Students wishing to progress from one of Cardiff University’s officiated feeder streams to the 4 year graduate entry for medicine programme (A101) will be subject to the Admissions Criteria published by the School of Medicine in the year that the student enters the officiated feeder stream and NOT the year of entry to the 4 year graduate entry for medicine programme (A101).

The School of Medicine is introducing new standardised entry criteria for Feeder Stream applicants to the A101 programme (see Appendix A, Section i. (ii).) These will apply to all students entering the Feeder Stream courses from September 2014, who wish to apply for the A101 programme at Cardiff University.

Students entering from September 2012 can apply using these new entry criteria if they feel they are more advantageous, but must inform their Feeder stream programme directors, who have written to them with this information.

As of the 2014/15 Entry (applications received by 15th of October 2013), all graduate applicants will be required to sit the GAMSAT admissions exam prior to applying via UCAS, the results of which will form a key part of the assessment of their application. Those enrolled onto a Feeder stream in September 2013 onwards will be required to sit the GAMSAT, and not the UKCAT when applying to the A101 programme. Those enrolled onto a Feeder stream before September 2013 will not be required to sit the GAMSAT, and will be required to sit the UKCAT.

Applicants applying from these routes will need to have fulfilled all the minimum requirements as outlined in Appendix A for Graduate entry.

The selection process from these feeder courses is dependent on academic and non academic achievement as well as performance at interview in line with the selection for all other applicants.

Please note that all dental graduates who are applying to study medicine will be considered for A101 only.

5. Entry Requirements

Details of the minimum academic requirements for consideration for entry into the MBBCh course are tabulated in the Appendices A and B. However, lower levels of academic achievement will be considered if there are exceptional extenuating circumstances. Such exceptional extenuating circumstances must be documented and details of these must be submitted directly to the Admissions Officer at the School of Medicine at the time of applying via UCAS, i.e. before the 15th of October 2014. Extenuating Circumstances will only be accepted after this date if there may be a direct impact on exam results affecting whether a successful applicant would meet the terms of their offer; these extenuating circumstances must be declared no later than 1st August 2015. It is expected that
exceptional extenuating circumstances relating specifically to previous performance in
examinations will already have been notified to the relevant Examinations Board, and that
the classification of the relevant award will already have been moderated accordingly.

The school of medicine is committed to safeguarding both its students and the patients
whom they come into contact with as part of our medicine programme.

Cardiff Universities Safeguarding Children vulnerably adults policy (2010), the
Children Act legally defines a child as a person under the age of 18.

With the location of the early clinical experience before the Christmas period of the
1st year term as part of the existing curriculum and the potential of “Children being
exposed to the Clinical Environment”, Cardiff School of Medicine requires all
applicants to be 18 years or older by the beginning of the academic year (Which is
normally around the 20th of September each year).

Cardiff University is committed to ensuring that applicants are admitted on the basis of fair
admissions practices. Applications that are suspected to contain false, plagiarised, incorrect,
or misleading information will be investigated according to the University's Application
Verification Policy. If the suspicions are confirmed, the application will be rejected and any
offer already made will be rescinded. It is the applicant's responsibility to ensure that the
Admissions Office is informed of any relevant changes to his/her personal circumstances.
All Personal Statements are subjected to a plagiarism detection process.

All undergraduate applicants (other than those resident in exempt countries) are required to
take the national UK Clinical Aptitude Test (UK-CAT) during July-October 2014. Test
results obtained in previous years are not accepted. Comprehensive information on this
(including specimen test questions) can be found on the UK-CAT website
(www.ukcat.ac.uk). We do not have a minimum threshold score for the UK-CAT.

All Graduate Applicants will be required to sit the GAMSAT examination prior to
applying, in order for their application to be considered.

All applicants must have an acceptable English language qualification (for details, see
Appendix B).

The Advanced (14-19) Diploma in Society, Health and Development is not accepted for
entry into the Medicine Programmes.

Applicants who are currently following, or who have previously failed to complete, any
degree programme, including medicine, at another UK University will not be considered.

Applicants must be in the final year of their current degree programme in order for their
application to be considered.

a. Mature Applicants, Graduates and Access Qualifications

Applications from mature students through UCAS are welcomed. In view of the limited
amount of space available on the UCAS form, mature applicants are advised to send an
additional, full C.V. (curriculum vitae) directly to the Admissions Office at the time of
applying via UCAS. This C.V. should include the applicant's entire academic and
professional background since entering secondary education and include activities
undertaken each year since leaving school or college. The attention of mature applicants
is drawn to the statement relating to the duration of the training programme (Section 6b).

Mature students who are pursuing an Access to Science Diploma or Access to Medicine Diploma that is recognised by the Quality Assurance Agency for Higher Education (www.accesstohe.ac.uk) will be considered on an individual basis for entry to the Foundation Year Medicine (six year) scheme of study (A104). This entry qualification is considered acceptable for those applicants who were unable, e.g. for personal reasons, to continue their formal education at school or college post-16. Preference will be given to applicants who have been out of full-time education for at least 4 years before their Access course. It is not an acceptable qualification for applicants who have sat, but failed to achieve, the necessary grades at GCE A2 Level, BTEC qualifications, degrees, etc. There are approximately 16 places available on the Foundation Year scheme and typically 4 - 5 of these may be taken by Access students.

Graduate applicants are welcome to apply for admission to either the 5-year (A100) or the 6-year (A104) programmes, according to their previous academic experience in the sciences. They will be expected to have, or to achieve, at least an upper second class Honours classification in the first degree that they have taken. Academic qualifications obtained before entering university will also be taken into account in the assessment of graduate applications. N.B. All Graduate Applicants will be required to sit the GAMSAT examination prior to applying, in order for their application to be considered.

All applicants will need to assess their financial situation very carefully, and mature applicants are advised to seek guidance from their Local Education Authority. A financial guarantee form will be sent to graduate applicants at the time that an offer is given.

b. International Applicants

Applications through UCAS from international students are also welcome. In common with all UK Medical Schools, the number of places available for international (non-EC) students is limited by the Government and is usually 25. Preference is therefore given to applicants from countries that do not have sufficient places in their own medical schools to meet the needs of that country. Also applicants should have an awareness of the health care system in the UK and the nature of the medical training. Cardiff University's Medical School would not normally consider applications from students who have been “ordinarily” resident in countries that have adequate medical training facilities during the 3-year period immediately preceding entry to a UK university.

While the majority of international applicants offer International Baccalaureate or GCE A2 Level subjects, some other international qualifications are acceptable. Information on the acceptability of such international qualifications is given at http://medicine.cf.ac.uk/medical-education/undergraduate/admissions/entry-requirements/academic-performance/ or can be obtained by writing to the Medical School Admissions Officer giving details of examinations and grades.

International applicants are required to offer a recognised English Language qualification from the list in Appendix B, which must include reading, writing, speaking and listening skills.

All applicants who are being considered for programmes of study leading to the degree of MBBCh, including international applicants, will be required to attend for an interview. Occasionally School staff will be visiting other countries and interviews may be arranged for
applicants at those locations. This cannot be guaranteed in advance, however, any applicants to this Medical School should be prepared to travel to the UK for an interview. Cardiff University is unable to meet any expense incurred.

International applicants should ensure that they have adequate financial resources to support them throughout the medical course. The University will require a financial guarantee that all fees can be met. It is unable to offer any scholarship to help students meet these costs.

As part of the Admissions process a survey is sent to all applicants with a Fees status of "O" for Overseas. The purpose of this survey is to ensure all overseas applicants are fully aware of their funding arrangements and to draw attention to the potential consequences related to funding that may arise if you fail the course or if you have to leave the course for any reason.

If you have received this survey via email; completion is mandatory.

Completion of this survey will not affect your application.

Applicants from non-European Union (EU) or European economic areas EEA countries must satisfy the requirements of Tier 4 of the Points-based Immigration System of the UK Border Agency http://www.ukba.homeoffice.gov.uk/studyingintheuk/

c. Resit applicants

Cardiff University will consider applications where modules have been resat in either AS levels or A Level qualifications on the understanding that they are completed within the standard two year A-level period.

Resits for Applicants who’s A-levels have been completed and the grades awarded will only be considered in exceptional circumstances. Only those whose under-achievement was due to exceptional extenuating circumstances - supported by appropriate documentary evidence - and who have applied to study Medicine at Cardiff University at the time of their original application through UCAS will be considered. Applicants in this position should contact the Admissions Officer at the Medical School for further advice. Information on academic requirements for resit applicants is given in Appendix A.

d. Deferment to 2016 entry

The Medical School will consider applicants seeking deferred entry to 2016, provided that the intervening year is spent in a positive and worthwhile way, e.g. through a Gap programme. Application is made through UCAS in the usual way, the UCAS form should be amended clearly to show at the point of application, the intention to defer. The Personal Statement should include an indication of the reasons why it is proposed to defer entry. Deferment of entry for a period longer than 12 months is not permitted.

Applicants accepting deferred places are expected to make arrangements for contact with the Medical School to be maintained if they are travelling overseas.

Deferment requests post application will not normally be considered unless there are significant changes in an applicant’s situation and are at the sole discretion of the Sub Dean for Medical Admissions
6. The Admissions Process

At the beginning of each admissions cycle, the Admissions Sub-Committee reviews the previous cycle and recommends to the Board of Medical Studies any changes in policy or the selection criteria. This policy and the selection criteria will not normally be changed during an admissions cycle.

Competition for a place at Medical School is intense. For example, in the 2013 intake round the University received more than 2,500 applications for 309 places; of these, approximately 1,000 were invited to interview.

a. Method of Application

All applications must be made through the UCAS scheme, details of which can be found at www.ucas.com. Applications can be made either in English or Welsh languages, and applicants can elect in which of these languages they wish to receive correspondence. Applicants are advised that no more than four choices from the possible five can be used for medical programmes. Cardiff University is not made aware of applicants’ other chosen universities, but is aware of an individual’s application for other courses at Cardiff University. Application for such other courses in Cardiff University does not affect the way that an application for Medicine is considered in any way. All applications are subjected to verification procedures for fraud and plagiarism.

The closing date for applications for 2015 entry is the 15th October 2014. Applications received after this date will not usually be considered.

b. The Selection Process

There are three stages to the selection process. Members of the Medical School's Admissions Sub-Committee Selection Panel are involved at all stages.

Academic requirements

In order to establish an applicant’s potential to cope with the academic requirements of the programme, the initial assessment consists of screening applications according to whether they meet the specified minimum academic requirements shown in Appendices A and B. In the absence of documented exceptional extenuating circumstances provided at the time of application, applicants who do not meet these minimum requirements will be rejected and will be notified of this decision by UCAS as soon as possible.

The remaining applications will be ranked according to their overall prior certificated academic qualifications, usually GCSE and GCE A2 Level grades, Baccalaureate points, or degree classifications. AS Level grades and predicted results are not used. From this ranking students will be identified for assessment of non-academic attributes and for interview. This means that not all applicants who have met the minimum academic requirements will proceed to the next ‘non-academic’ stage of the selection process; it will depend on their ranking (and consequently, the competition). Our applicants have strong academic records – in the 2013/14 applications round, most of those selected for interview had the equivalent of four/five A* grades at GCSE and/or AAA grades at A2 Level. Applicants with other qualifications, whether from within the UK, the European Community, or elsewhere, will be considered on an individual basis but will be expected to have achieved a comparable high level of achievement within their own education systems.
Non-academic requirements

Applicants who meet the minimum academic requirements and are sufficiently highly ranked academically are assessed on non-academic criteria according to the information contained in their Personal Statement and the Referee’s Report given on the UCAS Application Form. Applications are reviewed by trained selectors and the following are assessed and scored:

- Medical motivation and awareness of the career
- Caring ethos and a sense of social awareness
- Sense of responsibility
- Evidence of a balanced approach to life
- Evidence of self directed learning and extracurricular activities
- Referee’s report

All applicants are expected to have an appreciation of the length of the training programme and the career structure, and how this relates to their own situation and circumstances.

The University recognises that opportunities for certain types of work experience and participation in some non-academic activities will vary according to individual circumstances, including an applicant’s cultural or socio-economic background, or the activities available in their local area. Selectors are, therefore, not prescriptive about the ways in which the non-academic selection criteria may be demonstrated.

Selectors will also consider additional information such as that provided by schools or the applicant particularly that relating to documented exceptional extenuating circumstances, if this is provided at the time of applying through UCAS.

c. Use of Contextual Data

Cardiff School of Medicine is committed to widening access and welcomes applications from students of all backgrounds. For Entry 2015, the School will continue its use of contextual data. The academic and non-academic attainment of a candidate will be reviewed against educational performance data and socioeconomic background to provide admissions tutors with a more complete overview of an applicant’s attainment and potential. The School will consider this information in deciding whether or not to call a candidate for interview. It will not use this information to make lower or differential offers to any particular group of students. For further information about contextual data and its use please see our web pages: [http://www.cardiff.ac.uk/for/prospective/undergraduate/applying/contextual-data.html](http://www.cardiff.ac.uk/for/prospective/undergraduate/applying/contextual-data.html)

d. Interviews

No offers are made without interview. Interviews are offered to applicants who achieve the highest positions according to their academic and non-academic rankings (some degree of mutual compensation between these is allowed).

UK-CAT test scores may also be taken into consideration. The number of applicants to be interviewed in order to meet the student intake quota is determined at the start of the admissions cycle. Interviews normally take place during a five month period beginning in November, and no significance should be attached to whether the interview date is early or late within this period. Those who are not invited for interview will be informed, through UCAS, that their application has been unsuccessful.
The composition of the School’s team of interviewers recognises the importance of balance in terms of gender and ethnicity as well as covering a range of professions associated with medicine. Each interview panel is drawn from this team and normally consists of 2 or 3 interviewers, at least one of whom is medically qualified, unless exceptional unforeseen circumstances prevent the clinician attending. Panels may include a medical student from the senior years. Interviewers receive specific training and guidance on the form and conduct of the interview, including issues relating to equal opportunities and the benefits of diversity.

The aim of the interview is to explore the non-academic criteria (see above) and to encourage applicants to talk naturally about themselves, their studies and their experiences, and to demonstrate that they have the interpersonal skills to be able to communicate effectively and whether they have a balanced approach to life. In this way they can show how they meet the academic and non-academic attributes required of a prospective doctor.

Individual interviewers assess each applicant’s performance and the interviewer panel agrees an overall recommendation.

Interviews normally last 20 minutes. By prior arrangement, applicants can choose to have a bilingual interview conducted in the Welsh and English languages. It is the responsibility of an applicant to inform Admissions if they require a bilingual interview, if we are not informed of this the interview will be in English.

The School will do its utmost to accommodate applicants’ requests for avoiding specific dates for attending the University during the interview period, if these are indicated in the appropriate section of the UCAS application form. Postponement of an interview on a single occasion will also be allowed in exceptional unexpected circumstances at the discretion of the Sub-Dean. Postponement will always be allowed for a certificated illness, even at very short notice. It is the responsibility of applicants to ensure that they are physically and mentally fit for the interview. Retrospective adjustment for a weak interview performance will not be made. Failure to attend without good cause will be seen as an application being withdrawn.

**e. Final selection**

The final decision to offer a place is made by the Admissions Sub-Committee Selection Panel, chaired by the Sub-Dean for Admissions. Applicants will be advised of decisions by UCAS. Decisions reached by the Admissions Sub-Committee are final.

It is recognised that unsuccessful applicants will be disappointed at not being offered a place. They will all be provided with general feedback on which aspect of their application led to their lack of success when they are informed of the selectors’ decision. Due to the high volume of applications received, the School’s capacity to provide more detailed and bespoke feedback is limited, and members of the Admissions staff are under no obligation to do this. It is the University’s policy to provide feedback on a single occasion only, nevertheless, the Sub-Dean for Admissions or Admissions Officer may, at their discretion and if requested by the applicant personally and in writing, provide limited guidance about relevant aspects of the application.

Applicants, who fail in their first application, may reapply providing they meet the minimum entry criteria for the year they wish to apply.
7. Other Entry Conditions

a. Disclosure and Barring Service Check

Admission to the MBBCh programmes includes special provisions for the protection of the public and for ensuring a prospective doctor's honesty, integrity and probity. It is therefore subject to the Rehabilitation of Offenders Act (1974) Section 4 (2) (Exemption) Order 1975 and DHSS Circular HC (88) 9 Guidelines Regarding Child Protection and Police Checks.

UK applicants will be required to complete the Disclosure and Barring Service Disclosure process at the ‘Enhanced’ level and the University's own Criminal Record Disclaimer form. International applicants and those from EU countries should provide a Certificate of Good Conduct, in English Language, from the police or appropriate legal authority in the country of residence. Those who have been resident in the UK for longer than one year will also be required to complete the Disclosure and Barring Service process. All information provided will be treated in absolute confidence.

Detailed information will be given to successful applicants with letters offering places. Information on the Disclosure process can be found on the Disclosure and Barring Service website: https://www.gov.uk/government/organisations/disclosure-and-barring-service

Enrolment on to the course cannot take place until clearance from the Disclosure and Barring Service check has been received. Delay in returning the DBS form may also compromise an applicant’s university accommodation options. Those who are known to be travelling overseas at the relevant time should endeavour to authorise another individual to deal with this correspondence on their behalf.

Applicants are required to disclose all police cautions, reprimands, bind-overs and warnings, in addition to formal offences and convictions. These, and any issues raised by the Disclosure and Barring Service report, will be dealt with according to the University's Policy for Determining Applicants’ Fitness to Practise and Eligibility to Pursue Regulated Programmes of Study. Failure to disclose relevant information may lead to an offer being withdrawn. The School will follow the principles outlined in “Medical Students: Professional Values and Fitness to Practice” published by the General Medical Council http://www.gmc-uk.org/education/undergraduate/professional_behaviour.asp and will consider fitness to practice of a potential medical student in relation to how it may have an impact on patient and public safety and on the public’s trust in the medical profession.

We advise all applicants to submit a full disclosure of any offence prior to submitting an application either by email or letter to the admissions office.

b. GMC Booklet; Medical Students: Professional values and fitness to practice.

Page 23 section 60 of this booklet states: Medical schools should inform students, as part of their admissions procedures, through student handbooks, and also as part of their fitness to practise guidance and procedures, that the GMC is responsible for decisions regarding registration. It must be made clear to students that the GMC will consider any issue that calls their fitness to practise into question. This includes anything that happened before or during their undergraduate years, and any decisions made by a fitness to practise panel or university. Medical schools should make students aware, before they apply for provisional registration with a licence to practise, of the requirements in the GMC’s declaration of fitness to practise.
c. **Health Check**

All applicants given offers will be required to undergo a Health Check, which is carried out independently by the University’s Occupational Health Service. Health questionnaires will be sent to applicants when offers are made and these must be completed fully and honestly, and returned. A history of serious ill health will not preclude a career in medicine unless the condition impinges on professional fitness to practise, in which case it will be considered in accordance with the University’s Policy for Determining Applicants’ Fitness to Practise and Eligibility to Pursue Regulated Programmes of Study. Students with chronic health problems are welcome to contact the Medical School Admissions Department for advice prior to submitting an application. If appropriate, an informal (and confidential) discussion with an Occupational Health Physician can be arranged.

Enrolment on to the course cannot take place until the Occupational Health Service has received and approved an applicant’s health questionnaire. Delay in returning the questionnaire may also compromise an applicant’s university accommodation options. Those who are known to be travelling overseas at the relevant time should endeavour to authorise another individual to deal with this correspondence on their behalf.

d. **Blood-Borne Viruses and other infectious diseases**

Infection with a transmissible blood-borne virus (e.g. Hepatitis B, Hepatitis C or HIV) is not a contra-indication to admission provided there are no other significant health problems. Students carrying an infection will be able to complete the course and obtain General Medical Council registration, but some specialities may not be open to them during training or in their subsequent career. National guidance that is current at the time of admission will be followed [http://www.medschools.ac.uk/Publications/Pages/default.aspx](http://www.medschools.ac.uk/Publications/Pages/default.aspx). Detailed information may be obtained from the Occupational Health Service.

All students will undergo screening for blood-borne viruses and tuberculosis shortly after enrolment and those that are non-immune to Hepatitis B will be required to complete a full immunisation programme before becoming involved in clinical procedures. This can be administered by the Occupational Health Service. Cardiff University has responsibility for ensuring that the programme is completed. However, prospective students might enquire beforehand with their local General Practitioner or Travel Centre to begin the vaccination programme before joining the university (a charge may be made for this) as a delay in acquiring Hepatitis B immunity may delay when a student is allowed to commence clinical teaching.

8. **Confirmation of a Place**

The examination results of applicants taking standard UK qualifications and who are holding conditional offers at Cardiff University will be transmitted electronically by UCAS to Cardiff University in August each year and the Admissions Office will review the grades obtained. Applicants with other qualifications, such as graduates and international students, are responsible for ensuring that the Admissions Office is informed of their results immediately after they are published and provide copies of relevant certificates. Applicants who have met the terms of their offer will be notified by UCAS, and subsequently in writing by Cardiff University.
Those who have failed narrowly to meet the terms of their offer are referred to the Admissions Sub-Committee Selection Panel for review. The Panel will take into account all information available relating to the application, including documented exceptional extenuating circumstances, school performance data and socio-economic background, if appropriate, before making a decision as to whether the student should be offered a place. It should be noted that exceptional extenuating circumstances relating directly to examination performance will normally be expected to have been disclosed to the relevant Examination Board and to have been dealt with in the grading or classification of results. UCAS and the Admissions Office will notify the applicant of the decision. The Panel's decision is final.

9. Transfers

It is not the usual practice of Cardiff University's Medical School to accept transfers from other medical courses in the United Kingdom. In exceptional cases, for example extraordinary health or personal circumstances, the Board of Medical Studies may agree to a transfer into the MBBCh course. In addition, there must be compatibility between the academic structures of the medical degree programmes of the original medical school and those of Cardiff University, the original university must give its consent, and the transfer must not compromise in any way the learning experience and opportunities of Cardiff University's existing students. Accordingly, opportunities for transfer are few.

The Policy for students requesting transfer to Cardiff Medical School from other UK Undergraduate Medical Courses is published on the Admissions website at http://medicine.cf.ac.uk/medical-education/undergraduate/admissions/entry-requirements/transfers-our-medicine-course-copy/. Applications for transfer must be received in writing before 30th April for entry in the following session. They must satisfy the criteria listed in the Policy and applicants should provide supporting evidence, including full details of their academic studies and their reasons for wishing to transfer. Transfers into the medical undergraduate programmes from other uncompleted courses are not allowed.

Students on medical courses outside the UK will not be considered for transfer. Those who have previously failed to complete a Medicine degree programme at another UK Medical School will also not be considered.

10. Communication with the Admissions Office

All communication with the Admissions Office relating to matters pertaining to an applicant's personal circumstances and having a potential bearing on selection must be made in writing. In the interests of confidentiality and data protection, communications relating specifically to offers and decisions will only be made with applicants themselves, unless prior written authorisation has been given by the applicant that admissions staff can communicate with other named individuals.

The Admissions Staff will normally respond to general enquiries about the admissions process by telephone, when they consider that this is appropriate. However, applicants wishing to use information obtained from the Admissions Staff to support an application must ensure that such information has been provided in writing.
11. Complaints

Cardiff University is committed to delivering a high quality, efficient and fair admissions process to its applicants. Applicants may lodge a complaint if they feel that procedural aspects of the selection process, as documented in the School’s published policies and procedures, have not been fairly or properly applied. Applicants may not appeal to the University against the academic judgement of the Selection Panel or the applicant’s failure to fulfil non-academic conditions of admission.

Complaints must be submitted by the applicant in writing to the Director of Registry. As much detail as possible should be provided about the reason(s) why the applicant considers that his or her application has not been considered fairly and properly according to the published policy and procedures, including copies of all available evidence to support the complaint. The correspondence should be sent to:

Director of Registry
Cardiff University
Mackenzie House
Newport Road
Cardiff
CF24 0DE

The complaint must be dated and signed by the applicant, and submitted within 28 days of the date that UCAS informed the applicant of the University’s decision. The Director of Registry will undertake an investigation, seek a response from all relevant staff and normally will inform the applicant of the outcome within 15 working days. The aim is to resolve complaints quickly and efficiently.

12. Open Days

Prospective students are encouraged to visit the Medical School during the Cardiff University Visit Day and on the annual Open Day, Details for both of these events can be found at [http://www.cardiff.ac.uk/for/prospective/undergraduate/events.html](http://www.cardiff.ac.uk/for/prospective/undergraduate/events.html)

A Symposium entitled MedWales, on careers in medicine and including an introduction to clinical skills presented via practical workshops, is held on a Saturday in February/March. The Symposium is free-of-charge, but places are limited to 200 students. Parallel sessions are arranged for accompanying parents.

All details of Open Days can be found at the above link.

13. Further enquiries:

For further enquiries regarding admissions to Cardiff University's undergraduate medical degree programmes please contact:

Undergraduate Medicine Admissions Office, 5th Floor Cochrane Building, Heath Park Campus, Cardiff, CF14 4YU.

Telephone:  (029) 2068 8113
Email:  medadmissions@cardiff.ac.uk
Appendix A

Academic Requirements for Applicants – 2015 entry

It is expected that all applicants will provide evidence of prior academic capability in publicly validated examinations, e.g. GCSE, IGCSE. Normally, this should be included on the UCAS application form, but if this is not possible then the details must be sent directly to the Admissions Office.

All applicants must possess an acceptable English Language qualification (see Appendix B)

For applicants with UK qualifications, only those that are defined in the National Database of Accredited Qualifications are acceptable (http://webarchive.nationalarchives.gov.uk/+/http://www.ofqual.gov.uk/514.aspx).

A100 and A104 programmes:

a. GCSE Requirements

<table>
<thead>
<tr>
<th>GCSE Subjects</th>
<th>Minimum requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>English Language/ Welsh 1st Language</td>
<td>B</td>
</tr>
<tr>
<td>Mathematics</td>
<td>B</td>
</tr>
<tr>
<td>Science</td>
<td>Either, AA in Science and Additional Science (formerly Double Award Science) or equivalent. Or, AAB in Chemistry, Physics and Biology in any order.</td>
</tr>
<tr>
<td>Other subjects</td>
<td>Other subjects not stated above, to make a total of nine, at a minimum of grade B. GCSE Human Biology will be considered but not in conjunction with standard GSCE Biology. Level 2 certificates such as the Certificate in Digital applications (CiDA), Applied Business, ICT and the Diploma in Digital Applications (DiDA) will be considered as contributing one additional, separate subject in lieu of a GCSE during the academic scoring process where D will count as 3 points, M as 2 points and P as 1 point respectively.</td>
</tr>
</tbody>
</table>

| Subjects NOT considered            | Short course GCSE subjects will not be considered. Additional Maths at GCSE is not considered as a stand-alone subject nor a substitute to standard Mathematics. Additional Applied Sciences or Applied Science are not accepted. |

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Only GCSE qualifications obtained at the first sitting will be taken into account.

GSCE dual award subjects, other than GSCE dual award science will only be counted as one subject during the overall assessment.

National Vocational Qualifications (NVQs) cannot be used as a substitute for GCSEs.

b. GCE A2 Level and AS Level Requirements (A100)

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Minimum requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>GCE A2 Level and AS Level</td>
<td>Students should offer three A2 Levels, which must include two science subjects from Biology, Chemistry, Physics, and Mathematics. Statistics can be offered instead of Mathematics. Students must also offer a minimum C grade in one AS Level in a fourth subject. At least one A2 Level science must be either Biology or Chemistry. If not offered at A2 Level, Biology and Chemistry must be offered at AS Level. The typical offer will be AAA grades at A2 level. If not offered at A2 Level, Biology or Chemistry must be with an A grade at AS level. A 'C' grade must be achieved in an AS subject not offered at A2 Level (provided the additional subject at AS is not Biology or Chemistry – see above). Key Skills Level 3 in three subjects is an alternative to an AS level. <strong>If Biology and Chemistry are both offered at A2 Level you are required to obtain an A grade in both of these subjects. We will not accept an A grade at AS Biology or Chemistry if this subject is taken to A2 Level.</strong></td>
</tr>
</tbody>
</table>


c. GCE A2 Level and AS Level Requirements (A104)

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Minimum requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>GCE A2 Level/AS Level</td>
<td>Students should offer three A2 Levels, no more than one of which may be from Biology, Chemistry or Physics, and one AS Level. The typical offer will be AAA grades at A2 level and a C grade in an AS Level subject not offered at A2 Level. Key Skills Level 3 in three subjects is an alternative to an AS level.</td>
</tr>
</tbody>
</table>
Extra information applicable to A100 and A104:

For applicants offering Mathematics and/or Statistics at AS and/or A2 level. Only one will count towards meeting the conditions of an offer. Further Maths is not accepted at A2 level, but is recognised at AS Level. Critical Thinking is not accepted at A2 level, but is recognised at AS Level. General Studies is not acceptable at AS or A2 Level. A fourth A2 Level subject will not enhance your application. Schools/Colleges that cannot offer the opportunity for students to study three subjects at A2 Level and one subject at AS Level are asked to declare this in the UCAS reference. This will be taken into consideration when reviewing the application.

AVCE or applied GCE qualifications are accepted provided that the subject requirements at A2 and AS Level are also satisfied.

The school will not consider applications where additional Level 3 Qualifications (i.e. International Baccalaureate, Welsh Baccalaureate) are undertaken post A-Level, in lieu of A-level grades not being achieved first time round unless there are exceptional circumstances and have been taken within a two year study period.

d. Welsh Baccalaureate

Standard offers for the 5-year (A100) programme will be conditional upon achievement of the Welsh Baccalaureate Advanced Diploma (WBQ) with a pass in the Core, an A grade in GCE A2 Level Chemistry or Biology, and an A grade in a second A2 Level science subject e.g. Biology, Physics, Mathematics or Statistics. Biology and Chemistry must be offered at AS Level, with a minimum grade A, if not offered at A2 Level. General Studies is not acceptable at AS or A2 Level and only one Mathematics or Statistics subject may be included in meeting the conditions of the offer.

e. Cambridge Pre-University Diploma

The full Pre-University Diploma is required with three D3 grades in the three Principal Subjects, which must include two science subjects from Biology, Chemistry, Physics and either Mathematics or Statistics. One D3 grade must be in Biology or Chemistry. In addition, an M3 grade in a Pre-U short course is required in a fourth subject. If not offered as a Principal Subject, Biology or Chemistry must be with an A grade at AS level. No more than one Mathematics subject will be accepted within the whole subject combination. A combination of Pre-University qualification with A and AS levels which is equivalent to the above is acceptable.

f. AQA Baccalaureate

In addition to passing the Baccalaureate, AAA grades in three A-level subjects are required, which must include two science subjects from Biology, Chemistry, Physics, and either Mathematics or Statistics. At least one science must be either Biology or Chemistry with an A-grade. In addition, grade C in a fourth subject at AS level (excluding General Studies) is required - this will usually be Critical Thinking or Citizenship as part of the Baccalaureate. Biology and Chemistry must be offered at AS Level, with a minimum grade A, if not offered at A-Level.
g. Resit Applicants (See also Section 5c in the Main Policy)

Results of resits will only be considered in exceptional circumstances, and applicants are advised to contact the admissions department prior to submission of their application.

Biology at A2 Level must be offered by resit applicants, either as one of the original subjects or as a new subject studied in the following year.

AAA grades are required at A2 Level, together with an AS Level in another subject with at least a C grade. Chemistry must be passed with a minimum of grade A at AS if not offered at A2 Level. For applicants offering two or more Mathematics and/or Statistics subjects at either AS or A2 Level, only one will count towards meeting the conditions of an offer. General Studies is not acceptable at AS or A2 Level. Critical Thinking is not accepted at A2 Level, but is recognised at AS Level.

h. Graduates

Graduate applicants should have achieved a minimum of grade ‘B’ in GCSE Mathematics plus grade ‘B’ in GCSE English Language or Welsh First Language. At GCE A2 Level, they are expected to have achieved a minimum of ‘BBB’ grades. Graduates should have either Chemistry and Biology at A2 Level or have studied a degree course that provides a sufficient base in these sciences.

Graduate applicants must have, or expect to achieve, an upper second class Honours classification in their first degree.

Science graduates who do not hold GCE A2 Level qualifications in Biology or Chemistry may be considered for the A100 programme. They will be required to provide details of specific modules from their degree courses and will then be considered individually by the Sub Dean. Further details can be obtained from the Admissions Office.

Graduates who do not have the appropriate science background may be considered for the A104 (6 year) Foundation Programme.

i. (i) Dental Graduates

Dental graduates normally enter into the second year of the medical course. Applicants are required to have good qualifications at school and during their undergraduate dental course, and have completed further postgraduate training obtaining appropriate professional qualifications. Applicants should submit a full CV (curriculum vitae) to the Admissions Office at the time of making their UCAS application.

Please note that all dental graduates who are applying to study medicine will be considered for A101 only.

http://www.baoms.org.uk/file.aspx?id=601 Links to a document from the British Association of Oral and Maxillofacial Surgeons which provides further information on the requirement from January 1st 2014 for all applicants for speciality training in OMFS to hold a qualification fully registerable with the General Dental Council.

Those with a BDS obtained from outside the EU who have not done ORE/LDS who then do
a medical degree in the UK will find themselves unable to apply for specialty training.

It is advised that those medical schools who admit dental graduates to any programme should make sure that those international graduates are aware they need ORE/LDS and that dental schools who offer shortened programmes should make medical graduates aware that they need to register their BDS with the GDC.


i. (ii) Feeder Stream courses to the A101 programme

The graduate entry programme (A101) is for applicants from one of the four agreed feeder streams to the MBBCh programme at Cardiff University and for dental graduates (see Appendix i(i)).

These feeder streams are:
1. The BMedSci Degree in Medical Sciences from the University of Bangor
2. The BSc (Hons) Medical Sciences Degree, from the University of South Wales
3. The BSc (Hons) Medical Pharmacology degree, School of Medicine, Cardiff University
4. The BSc (Hons) Biomedical Sciences degree, School of Biosciences, Cardiff University

The standardised entry criteria to the MBBCh programme from all of these four feeder programmes are stated below. Each feeder stream has up to ten places available. The A101 course is 4 years long, with no provision to do an Intercalated BSc during the programme.

CRITERIA for graduate entry to the A101 programme:

• **BSc degree 2:1 or above**
• **English and Maths GCSE at B level or above**
  Applicants can re sit these GCSEs during their BSc/ BMedSci programmes to achieve these grades, prior to entering the A101 programme
  (or IELTs at level 7.5 for EU applicants)
  (Welsh GCSE at B level or above if applicant wishes to be taught and/or assessed in Welsh as well as English)

• **GAMSAT**
• **Overall grade average of 60% or above during the BSc course**
  **Not failing >20 credits** – to have failed not more than 20 credits, at first attempt, in any given year of study. All modules designated as ‘required’ modules ie MUST BE PASSED at re-sit to progress. Repeat year candidates are not eligible to apply for graduate entry Medicine.

  *individual academic performance threshold to be set by own Feeder Programme and not to be less than the overall grade average of 60% or above (based on the standard set adjusted mark to pass mark of 50%). Feeder Programme can decide if this grade average covers academic performance in Year 1 performance, but it MUST include academic performance in Year 2 (students will be informed by their BSc/ BMedSci programme which average will be applied).*

• **Interview requirements as set by the School of Medicine, Cardiff University**

  *In addition to the academic requirements, applicants must also meet a number of non-academic requirements including a satisfactory Disclosure and Barring Service (DBS) Enhanced Disclosure, satisfactory outcome to any Fitness to Practise*
assessments if held, a satisfactory health check involving screening for Hepatitis B, C and HIV, as stated for A100 course entrants.
• Students are also expected to sign the Medical School Student Agreement.

Please note that success on the Feeder Stream programme does not in itself guarantee entry to the MBBCh programme at Cardiff University.

Anyone wishing to apply who does not have the equivalent of 3 A levels at BBB grades, or other qualifications in an appropriate range of subjects at level 3 study (equivalent to A levels, such as International Baccalaureate) is likely to struggle on the MBBCh course and is advised to reconsider an application.
Students entering the four named feeder programmes should be properly counselled about future progression and suitability of their prior qualifications for the Medicine MBBCh programme.

j. Access Diploma Programmes

Applicants should complete and submit their UCAS applications by the 15th October 2014. It is recognised that they will usually have only recently embarked on their Access programme at this time. Accordingly, tutors of those students who are highly ranked on the basis of their non-academic attributes will be asked to provide updated academic references in January 2015 when the students will have had the opportunity to adjust to the demands of their Access course. At this stage applicants may be asked to submit a curriculum vitae.

Preference will be given to applicants who have been out of full-time education for at least 4 years before their Access course.

The final selection for interviews will take place in March-April. Offers made to Access Diploma students are conditional upon achieving grades at Distinction Level in all units of assessment. Only Access Diploma Programmes that are recognised by the Quality Assurance Agency for Higher Education are accepted and the scientific content of the programme must be appropriate in providing a suitable foundation for the medical course (A104).

k. Scottish Qualifications

‘AAAAB’ grades in Scottish Highers, including Chemistry, Physics, Biology and English Language, are required for entry into the Foundation Year Medicine (six-year) programme of study (A104).

Applicants offering two subjects at Advanced Higher level with AA grades (including Chemistry), in addition to the Scottish Highers described above, can be considered for the five year scheme (A100).

Applicants should normally achieve the qualifications (Highers or Advanced Highers) at the first attempt of the examinations.

l. Irish Qualifications

Entry is only available into the Foundation Year (six-year) programme of study (A104). Applicants must offer 6 subjects at Higher Level and obtain ‘AAAABB’ grades, which must
include A (A1 or A2) grades in Chemistry and Biology. Mathematics, English, and preferably Physics, must be passed to at least Standard Level with grade B.

Applicants should normally achieve the qualifications at the first attempt of the examinations.

m. International Baccalaureate Diploma

Applicants require an overall total of 36 points (excluding Theory of Knowledge and the Extended Essay) for entry. A minimum of 18 points must be achieved in the Higher Level subjects including a 6 in Chemistry or Biology. If Mathematics and English are not offered within the diploma they should be offered as GCSE subjects with at least grade B.

For the 5-year medical programme (A100), two sciences (from Chemistry, Biology, Physics, and either Mathematics or Statistics, but not Mathematical Studies) must be offered at Higher Level, one of which is Chemistry or Biology. Chemistry or Biology must be offered at Standard Level if not at Higher Level. Physics must be offered at GCSE level if not at Higher or Subsidiary Level. For the six year programme (A104) the applicant must have a total of 36 points (excluding Theory of Knowledge and the Extended Essay) but should not have more than one subject from Biology, Chemistry or Physics at Higher level.

n. European Baccalaureate Diploma

Applicants must offer the Diploma with a final overall mark of at least 80% (8.0 out of 10). Chemistry and Biology with individual grades of at least 8.0 in year 7 must be included in the Diploma for entry to the 5-year medical programme (A100).

o. BTEC Qualifications

Pre-2003
The National Diploma courses at Level 3 in Science and Medical Laboratory Science are acceptable for entry to the Foundation Year Medicine (six year) scheme (A104) if passed at a predominantly high (Distinction) level.

The Higher National Diploma final year should be passed with a minimum of Merit grades and predominantly with Distinctions in final year units for entry to the 5-year programme (A100).

GCSE at grade B in English Language or Welsh First Language is also required.

Post-2003
The 18 unit BTEC National Diploma in Science at Distinction (DDD) level is an acceptable qualification for entry to the 6-year scheme (A104). The Higher National Diploma at Distinction (DDD) level is required for entry to the 5-year scheme (A100).

GCSE at grade B in English Language or Welsh First Language is also required.

p. French Baccalaureate

For A104 entry, applicants must offer the French Baccalaureate Serie S (Science) qualification. An average score of 15/20 is required. For A100 entry, the student must offer
GCE A2 Level Chemistry with at least grade B, in addition to a minimum score of 14/20 in each of Biology, Chemistry and Mathematics in the French Baccalaureate Serie S (Science).

q. **German Abitur**

Applicants must have an average overall mark of 1.3 or higher, including 13/15 in two Leistungskurse (LK) subjects and 12/15 in two additional Grundkurse (GK) subjects, including 12/15 in Biology, Chemistry and Mathematics. Entry is to the A104 programme.

r. **Other European qualifications**

Students with other European qualifications should contact the Admissions Office for advice and, when making an application, provide full details of the qualifications directly to the Admissions Office. Further information of European qualifications can be found on the Admissions Web site [http://medicine.cf.ac.uk/medical-education/undergraduate/admissions/entry-requirements/academic-performance/](http://medicine.cf.ac.uk/medical-education/undergraduate/admissions/entry-requirements/academic-performance/). Applications are considered on an individual basis.

s. **Malaysian qualifications**

The Sijil Pelajaran Malaysia (SPM) qualification is accepted as equivalent on a subject-for-subject basis to GCSE, with grades 1A and 2A equivalent to GCSE grades A* and A respectively. The SPM English Language qualification does not satisfy the English requirement for the medical course, but the Cambridge International GCE O level qualification (1119) for Malaysian applicants at grade B is accepted. (see Appendix B).

The Sigil Tinggi Persekolan Malaysia (STPM) is accepted as equivalent to its counterpart GCE A2 Level subject, with STPM grades A/A- (grade point 3.67) equivalent to A2 Level grade A.

t. **Other qualifications**

Applicants possessing other qualifications should refer to the admissions website [http://medicine.cf.ac.uk/en/degree-programmes/undergraduate/admissions/](http://medicine.cf.ac.uk/en/degree-programmes/undergraduate/admissions/) for a listing of other acceptable non-UK qualifications, or contact the Admissions Office for advice. Students should provide full details of the qualifications directly to the Admissions Office when making an application via UCAS.
Appendix B

English Language qualifications – 2015 entry

The following qualifications satisfy the minimum requirement:

GCE O Level, GCSE or IGCSE: English Language  
GCE O Level (1119)  
IELTS  
Test in English as a Foreign Language (TOEFL) internet based test (iBT)  
Certificate of Proficiency in English (AEB; Cambridge)  
Certificate in Attainment in English (ULEAC)  
International Baccalaureate: Syllabus A1 or A2 (Higher or Standard)  
International Baccalaureate: Syllabus B (Higher)  
European Baccalaureate: English as First Language  
Irish Leaving Certificate English  
Scottish Standard Level English  
Hong Kong Certificate of Extended Education (HKCEE) English  
South African National Senior Certificate English  
Test in English for Educational Purposes  
Michigan English Language Assessment Battery (MELAB)

For international applicants whose first language is not English, the qualifications must have been taken no more than three years before the proposed date of entry to the University.